

Information about coronavirus-related matters and restrictions at the Faculty of Management University of Warsaw

In connection with the Order of the Rector of the University of Warsaw on prevention of the spread of COVID-19 virus among the community of the University of Warsaw the following procedures have been implemented at the Faculty of Management.

- **COVID-19 update for April 7, 2020**

Basing on the constant monitoring of the COVID-19 pandemia situation the further decisions which aim to prevent the Coronavirus spread among the community of the University of Warsaw have been made by the UW authorities.

Please see below the updated regulations announced in the new Order of the UW Rector from 7 April which have been implemented also at the Faculty of Management:

- Extension of the period for conducting online lectures and classes for students, doctoral candidates, post-diploma learners (until 15th May);
- Work limitations on the UW campuses (until 15th May);
- Suspension of business travels abroad and participation in domestic conferences (until 30th June);
- Suspension of arrivals of foreign guests at the UW (until 30th June);
- Extension of the cancellation period of open events such as conferences, symposiums, lectures, including courses of the Open University of the University of Warsaw, artistic performances and other meetings of this type organised by the University of Warsaw as well as events organised by external entities at the premises of the University of Warsaw (until 31st August);
- Suspension of accommodating new students in residence halls and other facilities, and prohibition from visiting these places (until 30th June);
- 50% reduction in accommodation fee (in May 2020) for students, doctoral candidates, postgraduate students of the School of Education of the Polish-American Freedom Foundation and the University of Warsaw, and participants of the Polish National Agency for Academic Exchange, who live in UW facilities.

Detailed information on the new procedures can be found on the main UW website, at: <http://en.uw.edu.pl/new-guidance-for-studying-and-working-during-coronavirus-outbreak/>.

Also, due to the changing situation, please follow our [updated information about the UW](#) operations in these exceptional times.

As previously, all remarks and comments on the mode of conducting classes, should be sent to: karas@wz.uw.edu.pl

prof. dr hab. Grzegorz Karasiewicz
Vice-Dean for Student Affairs and Quality of Teaching

- **COVID-19 update for March 19, 2020**

In the event of a campus closure, classes at the Faculty of Management will be delivered remotely through, among others, ZOOM platform. The need for substantive and technical preparation of classes implemented using this platform may cause some delay in using the ZOOM platform. In such case there is a possibility to use other on-line communication methods. All ways to communicate online will be successively improved. We apologize for any inconvenience this may cause.

All remarks and comments on the mode of conducting classes, should be sent to:

karas@wz.uw.edu.pl

prof. dr hab. Grzegorz Karasiewicz

Vice-Dean for Student Affairs and Quality of Teaching

- **COVID-19 update for March 18, 2020**

For the period until 14 April 2020, **faculty will not hold in-person office hours** on campus. Consultations with students will be taking place over the phone, online or via Skype. In case of consultations over the phone the students will be informed about the phone number, the date and time of such consultations via e-mail.

- **Examinations and assignments dates** which were set until 14 April 2020, will be shifted to a later date.

- **Students' academic progress** will be reviewed at the end of the academic year (not at the end of the winter semester).

- **Students' applications** are accepted only electronically via the USOS platform. Applications will be processed during a normal time and decisions will be placed in USOS.

- **COVID-19 update for March 16, 2020**

For the period from 17 March 2020 to 14 April 2020, all Faculty of Management administrative officers work remotely. All matters, including urgent and time-sensitive ones, are handled on-line.

- **COVID-19 update for March 12, 2020**

Information for students on taking classes on-line

The list of classes conducted on-line will be published as soon as possible. Information for students regarding remote classes will be sent via the USOS platform to e-mail address in the domain of the Faculty of Management, University of Warsaw.

Update for April 3, 2020: [The list of classes conducted on line - at this link](#)

- **Information for faculty on teaching classes on-line**

All faculty members who wish to teach online courses need to fill out the *class declaration form* and send it to: spikd@wz.uw.edu.pl

- **Faculty of Management library** will be closed until April 14. The deadline for returning books is set for April 18. Library penalties and fees for delay in return of books won't be charged until April 17.

- **Online library resources.** Students, PhD students and Employees of the University of Warsaw have access to e-books and e-magazines that are subscribed to the University of Warsaw. The access is available under the following link <https://www.buw.uw.edu.pl/zasoby-online/>
- **Student ID cards:** In accordance with Decision of the Ministry of Science and Higher Education **Student ID cards** will be valid until 31st May.
- **Social scholarships:** applications for social scholarships along with a set of required documents should be submitted / delivered by March 20, 2020. Applications can be sent by post, courier service or put in the application box, which is located near the entrance C. Please write " Wniosek o stypendium - Scholarship Application" on the envelope.
- **Student internship** applications can be submitted by the end of the academic year. Applications can be sent by post, courier service or put in the application box, which is located near the entrance C. Please write " Praktyki studenckie - Student internship " on the envelope.

For the University of Warsaw **COVID-19** updates and information, please visit the <http://en.uw.edu.pl/information-on-preventing-covid-19-spread-among-the-uw-community/>